45-DAY WARRANTY CHECKLIST

(Can be submitted 45-days after Closing Date*)

Hartz Construction Company, Inc.
9026 Heritage Parkway
Woodridge, IL 60517-4939
Ph: (630) 228-3711 Fax: (630) 228-4711
Email: customerservice@hartzhomes.com

FOR SERVICE: FAX, MAIL OR EMAIL REQUEST TO THE CORPORATE OFFICE
C/O CUSTOMER SERVICE DEPARTMENT

(Your Checklist will be assigned to a Superintendent who will be contacting you to schedule an appointment to discuss your items.)

Owner's Name: _____ Date: _____

Address: _____
(Street) (City) (State) (Zip Code) (Lot #)

Community: _____ *Closing Date: _____

Home Phone: _____ Work Phone/Name: _____ Cell Phone/Name: _____

If you have items that need repair and fall under the Warranty Provisions, please list below. Owner(s) must make access available during normal working hours (Monday through Friday – 8:00a.m. to 4:00p.m.) to facilitate repairs.

No.	Location	Description
1)		
2)		
3)		
4)		
5)		
6)		
7)		
8)		
9)		
10)		

Please remember, that throughout the Warranty Period on your home, the 45-Day and 11-Month Checklists are the only method of requesting service on items as covered in your New Home Warranty and Service Policy Manual.

IF THERE IS AN EMERGENCY, PLEASE CALL THE CUSTOMER SERVICE DEPARTMENT DIRECTLY AT: (630) 228-3711 DURING REGULAR BUSINESS HOURS (Monday – Friday 8:30a.m. - 5:00p.m.)

Revised 3/09